



*Your project is **our** business.®*

Description: Product Development Manager - (Libertyville, IL)

Hours: Full-time salaried position

Compensation: Based on experience

Location: Libertyville, IL 60048

Company Overview: NavePoint is a fast-growing brand of computer network equipment and accessories. We manufacture and sell high-quality products at reasonable prices to customers big and small. We are proudly owned and operated in the United States, with our corporate headquarters in Libertyville, IL. Driven by a vision to expand, we have been able to build a highly successful company based on strategy, innovation, and valued team members.

Job Summary: We are seeking a networking enthusiast who is familiar with equipment, materials and best practices used in the installation of computer networks in office and/or retail environments. We are looking for a dependable team player who is comfortable working in a fast-paced, rapidly growing company in a position with long term growth opportunities. The ideal candidate for this role is an independent self-starter who is comfortable taking ownership of assigned projects and working independently to identify opportunities to improve the business. This person must have experience with product development and collaboration with international suppliers, and internal resources. This is a fantastic opportunity for a professional who thrives in a busy workplace and is well-versed in working closely with senior management.

Job Responsibilities:

- Product Development
 - As a key member of the company, this person will be responsible for developing and maintaining our Product Roadmap
 - Direct and manage product development projects from beginning to end.
 - Identify potential Product Lines and Expansion opportunities through ongoing market evaluation and regular communication with suppliers regarding new products and trends.
 - Lead the continuous process of new product incorporation throughout all relevant internal business units from ordering through market testing.
 - Develop product specifications and/or modifications and incorporate this information into drawings or schematics through modeling using AutoCAD or other associated CAD software.
 - Work closely with manufacturing partners to develop prototypes, documentation for new products



- Ongoing evaluation of products and product categories to ensure milestones are being met and optimize as needed.
- Champion product improvements with Suppliers based on evaluation and feedback gathered
- Lead the QC process

- Reporting
 - Develop effective, regular methods of communication with International Suppliers related to Product Development or QA.
 - Assist in developing a set of management reporting and recommend KPIs for said reporting
 - Track Milestones and Deliverables

Job Requirements:

- College or Technical degree in relevant field
- Adept at conducting research into project-related issues and products. Familiarity with Networking and IT Equipment required
- 5+ years of experience in a relevant position
- 2+ years of basic project management experience preferred. Excellent organizational skills and the ability to create templates, processes, checklists, etc.
- Proficient in all aspects of Microsoft Office Suite. Very strong MS Excel skills required
- Expert level CAD drawing ability is a plus
- Integrity, responsible, hardworking, and able to work with minimal supervision.
- High level of attention to detail and follow-through
- Good written and oral communication and reporting skills
- Strong problem solving and analytical skills
- Flexibility to work remotely and/or off hours as needed
- Fluent in Mandarin Chinese preferred but not required
- Experience with retail e-commerce business preferred. Familiarity with selling on eBay, Amazon or Newegg is also a plus.
- Willingness to travel Internationally as necessary

Physical Requirements:

- Must be able to sit and/or stand for long periods of time.
- Ability to lift 45 lbs

Other:



- We have a drug free work environment
- We conduct background screenings on new hires